

## **Title I Parent Involvement Policy**

Reviewed and Updated 2011

It is the policy of the Charter Oak-Ute Community School that parents of participating children have the opportunity to be involved in the joint development of the district plan and in the district's review process for the purpose of school improvement. The district provides coordination, technical assistance and other necessary support in the planning and implementation of parent involvement activities. The district encourages parent involvement and supports the partnership between home/school/community by providing understandable information about standards and assessments; providing training and materials for parents to help their children and to involve other parents; educating school personnel about involving parents and the value of parent contributions; and developing meaningful roles for community organizations and businesses to work with parents and schools.

It is the policy of the Charter Oak-Ute Community School that:

1. This jointly developed, written policy is distributed to parents of participating Title I students. This policy will be distributed annually during parent-teacher conferences in the fall and when families with participating Title I students enroll by transfer into the school district.
2. An annual meeting is held for all parents of participating children. Meeting notification is provided through the mail and through school newsletters. Additional parent meetings with flexible meeting times shall be held throughout the year as determined by parent interest and suggestions.
3. Parents are given assistance in understanding the Title I requirements, content standards, performance standards, and assessments. This will be rendered at either of the two yearly scheduled parent-teacher conferences or at the annual meeting.
4. Parents receive an explanation of the school's performance profile, expected proficiency levels for students, and their student's assessment results. The results of the Iowa Tests of Basic Skills are provided during parent-teacher conferences during the spring semester. Title I Reading provides Gates-MacGinite Reading Test scores and Title I Math provides Stanford Math Achievement Test scores to participating student's parents.

5. Parents are provided with information on how their child qualified for Title I services, the instructional objectives and methods of the program, the teachers' qualifications, and how as parents they can help their child achieve success. This is done both verbally and in writing in the form of a Title I Parent Information sheet.
6. Parent recommendations are welcomed and are responded to verbally or in writing in a timely manner. Full opportunities are provided for all parents to participate in Title I activities including the option to serve on a Title I advisory committee.
7. A jointly developed school/parent compact is utilized which specifies, in agreement form, the shared responsibilities of the teacher, student, parent, and principal in improving student achievement.
8. The Title I program provides opportunities for parents to become partners with the school in promoting the education of their children at home and at school. Parents are provided help in monitoring their student's progress in the form of oral and written communication. The school provides assistance to parents on how they can participate in decisions related to their student's education. The school provides reasonable support for parental involvement activities as requested by parents.
9. The school coordinates and integrates parent involvement programs and activities with other programs as appropriate through scheduled activities and communications. This includes the use of parent teacher conferences and school newsletters.
10. An annual evaluation of this parental involvement policy shall be conducted to determine its effectiveness. Parents will also be given surveys regarding the Title I program. These items will be part of the annual participating parents meeting. Policy evaluation findings and parent and classroom teacher survey results will be used to design strategies of revision toward the goal of school improvement.

The primary purpose of the Charter Oak-Ute Community School is to provide all of our children with equal access to a quality education. By teachers, students, parents, and communities working together, improved academic achievement can be ensured for all students.

