Charter Oak-Ute CSD
Bobcat Expectations

Respectful, Organized, Kind, Caring, Accepting

Step 1. Date & Location Mon Tues Wed Thurs Fri **Date:**_____ **Time:**_____

Student:_____

Grade: PS ☐ K ☐ 1 ☐ 2 ☐ 3 ☐ 4 ☐ 5 ☐ 6☐ 7☐ 8☐ 9☐ 10☐ 11☐ 12☐

Reported by_____

Location:

- ☐ Bathroom
- ☐ Bus Loading Zone
- ☐ Classroom
- ☐ Commons
- ☐ Gym
- ☐ Hallway
- ☐ Library
- ☐ Location
- ☐ Locker Room
- ☐ Lunchroom
- ☐ Office
- ☐ Special Event (assembly, field trip, pep rally, etc)
- ☐ Other

Step 2. Nature of Incident or Behavior

Teacher Managed Behavior (Minor)	Office/Admin Managed Behavior (major)	Possible Motivation	Others involved
☐ Disruption ☐ Dress Code Violation ☐ Inappropriate Language ☐ Physical Contact ☐ Technology Violation ☐ Other (inappropriate display of affection, lying/cheating, _____)	☐ Abusive Language ☐ Arson ☐ Theft ☐ Fighting ☐ Defiance/Disrespect ☐ Disruption ☐ Harassment/Bullying ☐ Physical Aggression ☐ Prop. Damage/Vandalism ☐ Use/Possess of Weapons ☐ Truancy (Skipping ☐ Tobacco/Drugs/Alcohol ☐ Other	☐ Avoid Adult ☐ Avoid Peer ☐ Avoid Tasks/Activities ☐ Obtain Adult Attention ☐ Obtain Items/Activities ☐ Obtain Peer Attention ☐ Other ☐ Unknown	☐ None ☐ Peers ☐ Staff ☐ Substitute ☐ Teacher ☐ Unknown ☐ Other

Step 3. Consequences ☐ **Admin Follow-up Request** ☐ **Admin Follow-up NOT Requested**

By Staff or Administration

- ☐ Conference with Student
- ☐ Individual instruction (re-teach
- ☐ Loss of privilege
- ☐ Parent contact (e-mail - phone - letter)
- ☐ Time in office
- ☐ Time out/detention
- ☐ Other (restitution)

By ONLY Administration

- ☐ Bus suspension
- ☐ Community Service
- ☐ Expulsion
- ☐ ISS ☐ OSS

Step 4. Parent Follow-up

☐ Parent Signature NOT Requested ☐ Parent Signature Requested

(Return copy to _____ (teacher) _____(date)

Please discuss this incident/behavior with your child, sign and return a copy of this to school by the date above.

Parent Signature: _____ Date: _____

For Office Use Only:

Principal Signature_____ Date_____